

WUSD Curriculum Writing and Revision Procedural Guide

Focus: Internal Study – Year 1

Key Topics	Y	N	Notes
Existing Curriculum			
Have you reviewed the skills and student outcomes the course is designed to develop?			
Have you reviewed assessments that measure these outcomes?			
Have you reviewed course topics and units?			
Do existing topics or units, assignments, and assessments coincide with <i>what actually happens in the course</i> ?			
Have you recorded the units, skills, assignments and assessments that are <i>actually covered in the course</i> ?			
Course Goals of New or Revised Curriculum			
Do you or the department have a mission statement or philosophy that can help guide decision making?			
Are you able to link existing units to course skills or goals and Common Core or content standards? (Are you able to explain why it's important for students to engage in the units and activities within the existing curriculum? What should students know or be able to do after participating in a unit that is consistent with desired skills?)			
Based on the above, are there units and activities that should be eliminated or added?			
Are you aware of best practices in other places that can provide ideas for improved instruction?			
Are existing assessments reliable? (Are you reasonably sure that what you're asking students to do or perform reflects instructional efforts and course skills/goals?)			
Instructional Program			
Based on the above, does the existing curriculum meet instructional goals and needs?			
What units, assignments, or assessments, if any, need to be changed or updated?			
Have you shared new proposals with C&I personnel?			